

Planning a Surprise

Directions: Answer the questions.

1. Why does telling too many people about a surprise increase the chances of spoiling the surprise?

2. Why does a surprise that is planned for one week have a better chance of working out than a surprise that is planned for a month? _____

3. What is the difference between general lying and lying to pull off a surprise? _____

4. Make a list of three people and situations that you could plan a surprise for.

5. Choose one of your answers to #4 and explain what the surprise would be like and how you would get the person of honor to the event and still keep it a secret. _____

Reacting to Mistakes

Directions: Choose the correct answers.

1. Who makes mistakes?

- ☐ a. unlucky people
- ☐ b. everyone
- ☐ c. people who do not try hard enough

2. A mistake can be a good thing since it can help you

- ☐ a. find something that works better.
- ☐ b. realize that you aren't so smart.
- ☐ c. have more opportunities to work hard.

3. If you make a mistake,

- ☐ a. you should try to hide it as long as you can
- ☐ b. you should explain what happened and why it was not your fault.
- ☐ c. you should explain what happened and what you plan to do next.

4. To fix a mistake you made,

- ☐ a. you should ask others for advice since other ideas might be helpful.
- ☐ b. leave it alone and move onto something else.
- ☐ c. you should work it out yourself since it was your mistake.

5. If you make a mistake that affects only you, such as an error in your homework that you catch and fix,

- ☐ a. you should be honest and tell others about it.
- ☐ b. you should accept that you make a lot of mistakes and aren't very good at most things.
- ☐ c. you should keep it to yourself as part of your personal learning and development.

Recognizing Slang

Directions: In the chart below, express the ideas in other ways to compare current slang, past slang, and non-slang.

IDEAS	Slang you would use	Slang your parent(s) used	Another way to say it that is not slang
I like the way you do things			
I like your outfit.			
I agree with you.			
This is a friend of mine.			
You are not right.			
I am tired.			






Recording an Answering Machine Message

Directions: Use the lines below to write an answering machine message that you think you can comfortably read within 10 seconds. In your message, make sure to ask the caller to leave a name, phone number, and brief message. Ask a partner to use a clock or watch with a second hand to check your timing while you read your message.

[illegible]

Requesting Adaptations/Accommodations

Directions: Write a request for an appropriate adaptation or accommodation in each of the following situations.

<p>1. Say you have only one leg, and you get around fairly well. However, slippery surfaces cause you a problem. At your work, one department has put in new flooring that is rather slippery.</p>	<p>What would you say to ask for an adaptation or accommodation?</p> 	
<p>2. Say you do not read very well, but have worked at the same job for five years without your reading being a problem. The company has decided that more communication will be done by e-mail, so now you will have to read daily.</p>	<p>What would you say to ask for an adaptation or accommodation?</p> 	
<p>3. Say you have serious asthma. You manage it rather well, both at home and at work. However, a new person has joined your department at work, and she wears very heavy perfume. The perfume sets your asthma off.</p>	<p>What would you say to ask for an adaptation or accommodation?</p> 	
<p>4. Say you have a problem functioning in social and group settings. You work in a bookkeeping office where you are responsible for making sure bills are paid on time. Two other people also pay bills.</p>	<p>What would you say to ask for an adaptation or accommodation?</p> 	
<p>5. You have a back problem that prevents you from standing up for long periods of time. You injured your back at work. You are now back at your job where you watch for problem products on an assembly line.</p>	<p>What would you say to ask for an adaptation or accommodation?</p> 	

Alotting Adequate Time

Directions: Write an answer for each question.

1. It is 4:00, and Dani just got home from school. She has swim practice at 6:30. She needs 20 minutes to get to the pool and get ready. She wants to watch a 30-minute TV show before practice. What is the latest time she can start watching the TV show?



Practice

Get ready

TV

Latest Time

6:30

20 min.

30 min.

2. It is 1:00 and Paris has an interview at 6:00. The drive is 45 minutes, and he needs five minutes to walk from the car, stop at the restroom, and go to the office. What time should he leave to be five minutes early? Fill in the missing subheading and answer.



Interview

6:00

45 min.

Car to office

5 min.

Early

5 min.

Leaving Time

3. It is 2:30 and class starts at 2:36. Matt needs to go to the office (30 seconds), to his locker (30 seconds), and then to the classroom (20 seconds). How long can he talk to Anna before he goes to the office? Fill in the missing pieces and the answer.

2:30

Class Starts

2:36

Office

30 sec.

Locker

20 sec.

Time for Talking to Anna

4. It is 11:45 and Misha's friends are coming at 3:30. Before 3:30, she wants to work out for 30 minutes, do an hour of homework, and take a nap. What time should she start working out so she can sleep for an hour? Fill in the missing pieces and the answer.

11:45

Friends

3:30

30 min.

Homework

1 hour

Time to Start Working Out

Applying for a Loan

Directions: Match the vocabulary words to the meanings.

Answers	Meanings	Vocabulary Words
	1. Ongoing fees that people pay to use others' money	A. bank
	2. A group that provides money-related services to its members	B. credit union
	3. A one-time fee that people pay at the beginning of an agreement	C. loan
	4. A business that provides money-related services to the general public	D. down payment
	5. An agreement where a person gets money to use in exchange for paying fees and eventually paying the money back	E. interest
Answers	Meanings	Vocabulary Words
	6. To use something of someone else's for a while	F. lend
	7. A page or pages with blanks for collecting information	G. borrow
	8. To ask for a loan by providing the requested information	H. loan form
	9. To let someone use something of yours for a while	I. qualify for a loan
	10. To meet the requirements to get money to use from a bank or credit union	J. apply

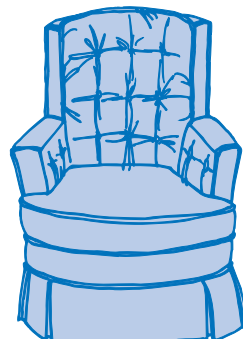
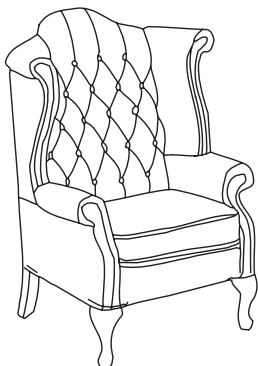
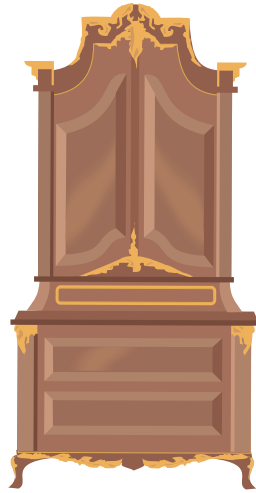
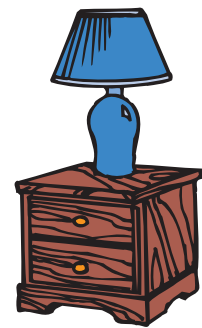
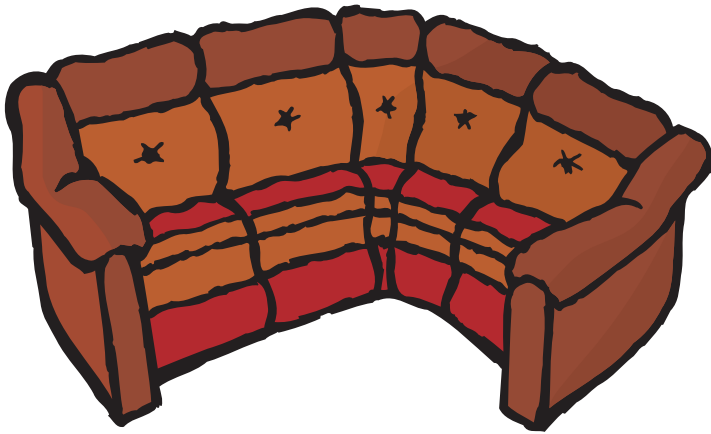
Approximating Measurements

Directions: Draw or describe each answer. Do not actually measure.

Draw or describe something in the room that.....	Draw or describe two things in the room that.....
Weighs about 20 pounds	Are about 3 yards apart
Is about 16 inches long	Are shorter than your arm
Weighs about an ounce	Are longer than 2 feet

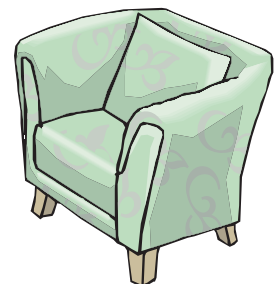
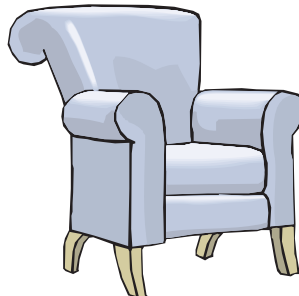
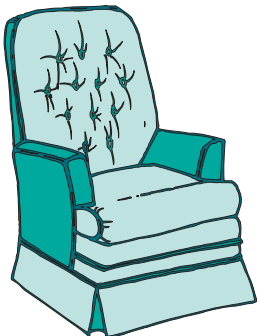
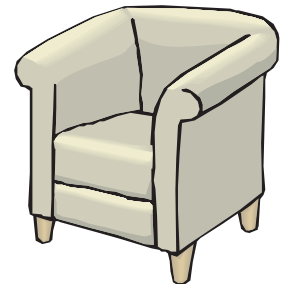
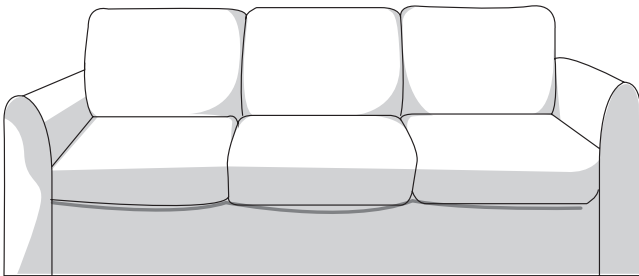
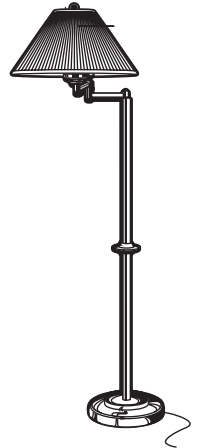
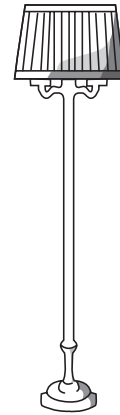
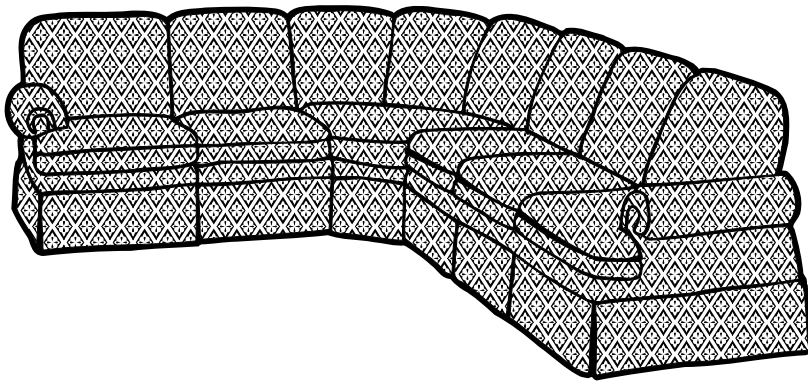
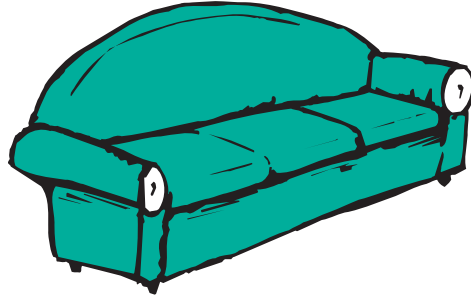
Arranging Furniture So It Is Attractive and Useful

Directions: Use an 8 ½ in. x 11 in. piece of paper as the layout of a furniture store. Draw the front entrance of the store. Cut out and arrange the furniture below in attractive groupings so customers can try the pieces out.



Arranging Furniture So It Is Attractive and Useful

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Being Punctual

Directions: Choose the BEST time for each question.

1. You are bowling with friends at 2:00. At the bowling alley, you have to pay, change your shoes, and find a ball. What time should you get there?
 - a. 1:30
 - b. 1:55
 - c. 2:00
 - d. 2:30
2. At 1:15, the bell rings to start class. What time should you be in your seat?
 - a. 1:00
 - b. 1:12
 - c. 1:15
 - d. 1:20
3. Your father tells you that dinner will be at 6:30. What time should you go to the kitchen?
 - a. 6:00
 - b. 6:15
 - c. 6:27
 - d. 6:35
4. You did your homework on a computer and need to print it. You finished at 8:30 p.m. and need to have it in your backpack when you leave for school at 8:00 a.m. tomorrow. When should you print your homework and put it in your backpack?
 - a. 8:30 p.m.
 - b. 11:00 p.m.
 - c. 7:30 a.m.
 - d. 8:00 a.m.
5. You have friends coming over at 7:00. You want to take a shower before they come. What time should you be sure to be ready?
 - a. 6:15
 - b. 6:45
 - c. 6:59
 - d. 7:00
6. You have a doctor appointment at 3:30. What time should you sign in at the receptionist's desk?
 - a. 3:00
 - b. 3:15
 - c. 3:25
 - d. 3:30
7. You have an 11:15 appointment to talk to the school counselor. What time should you report to the counselor's office?
 - a. 11:00
 - b. 11:05
 - c. 11:14
 - d. 11:20
8. You are to meet at your friend's house so you can leave for a ball game at 5:45. What time should you arrive at your friend's house?
 - a. 5:00
 - b. 5:40
 - c. 5:45
 - d. 5:50

Accepting Compliments

Directions: Explain why each response is or is not a good reply to the compliment. For those that are not good, write better ones.

Compliments	Responses	Is the response a good one?	If yes, explain. If no, write a better one.
1. Your hair looks nice today.	It's the same as it always is.		
2. You did a nice job on this test.	Thanks. I thought this unit was interesting.		
3. I hear you brought the avocado dip. It's really good.	I'm glad you like it, but I think I put a little too much salt in this batch.		
4. You sure are good at telling jokes.	Careful! You are encouraging me!		
5. That's a good idea!	I was hoping you would like it.		

Asking for Reading Help If Needed

Directions: For each question, choose the correct answer from the answer box.

Answer Box

A — Ask for help right away.

B — Try to figure out the word(s) before asking for help.

C — Try to figure out the words on own. If you can't, you should just go on without asking for help.

Answers	Letter-Clarification Spellings
	1. If Carol is reading a story and comes to a word she doesn't know, she should...
	2. Carlos is trying to read a label on a tube in a First Aid kit so he can help a hurt child. If Carlos is not sure what the label says, he should...
	3. If Ollie is reading about a TV show and isn't sure what the words say, he should...
	4. If Malik is reading the words of a song in church and doesn't know all the words, he should...
	5. If Becca is having trouble reading a menu in a restaurant, she should...

Asking for Verbal Clarification

Directions: Make a list of last names that include the listed letters. Then, working with a partner, take turns spelling the names aloud so the other person can write them. If you are unsure of a letter you hear, ask for clarification by saying, for example, "Is that *b* as in boy?"

Letters	Your List
p or b	1.
s or f	2.
m or n	3.
g or t	4.
b or d	5.
b or v	6.

Your Partner's List
1.
2.
3.
4.
5.
6.

Blocking Out Distracting Background Noise

Directions: Put a check next to each situation that is likely to cause background noise that a person would want to block out.

	Situations
	1. a television when you are watching a movie
	2. a television when you are talking to someone
	3. a group talking when you are talking to someone else
	4. a group walking when you are trying to sleep nearby
	5. a group talking when you are part of the group

	Situations
	6. an airplane engine when you are waiting to get on
	7. an airplane engine when its flying low overhead and you are talking in the yard
	8. an airplane engine when you are in a building, the plane is too far away to see, and you are reading
	9. two dogs barking while you play frisbees with them
	10. two dogs barking while you are trying to do homework

Directions: Put a check next to each action that would probably help a person block out background noise.

	Situations
	11. wear earphones while listening to music
	12. make noise that is louder than the background
	13. wait for the noise to stop before trying to talk
	14. wear sunglasses
	15. use ear plugs

	Situations
	16. watch the mouth of the person to whom you are talking
	17. whisper since a whisper is always easy to hear
	18. focus your eyes on what you are trying to hear
	19. hold hands over your ears
	20. keep your eyes shut

Buying an Airline Ticket Online

Directions: Choose a date and location for an airplane trip. In the blanks below, write the information that you would enter into the computer windows.

OR: Enter the information into an actual airline Internet site. If you use an actual site, make sure to cancel when the payment window opens if not before.

Ticket: ☐ Roundtrip ☐ One-Way ☐ Multi-City

CHOOSE A FLIGHT

From To

DEPART Month Day Time ☐ Anytime
☐ Morning
☐ Evening

RETURN Month Day Time ☐ Anytime
☐ Morning
☐ Evening

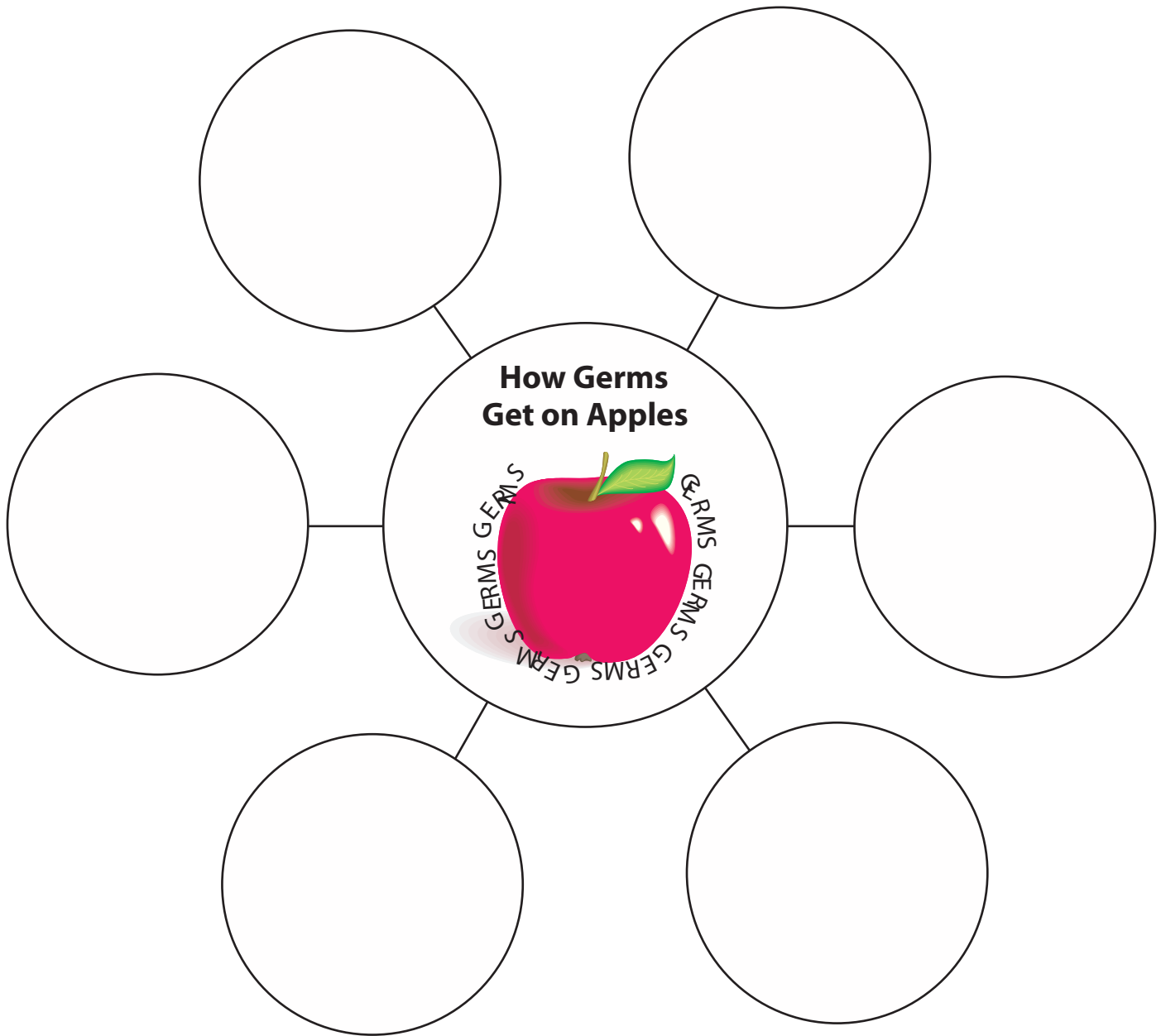
children under 5

Adults 6–64

Seniors 65+

Washing Fresh Produce

Directions: Write six ways that germs could get on an apple you buy in the grocery store.



Washing Hands Before Eating

Directions: Complete the sentences

1. If I am in the school cafeteria, I can wash my hands before eating by _____

2. If I am eating in a fast-food restaurant, I can wash my hands before eating by _____

3. If I am at a picnic, I can wash my hands before eating by _____

4. If I am at a fund raiser in a large parking lot with only portable bathrooms, I can wash my hands before eating by _____

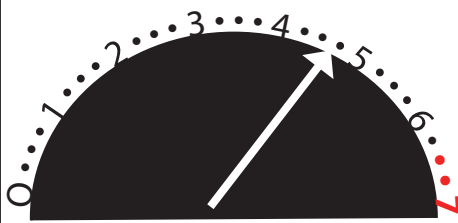
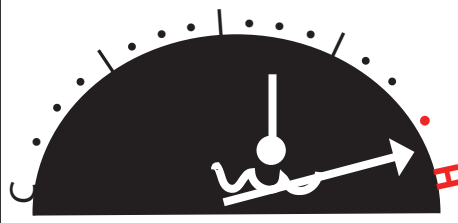

5. If I am eating in a classroom and am not allowed to leave, I can wash my hands before eating by _____

6. If I am a football player eating on the sideline during the game, I can wash my hands before eating by _____

7. If I am backpacking in the mountains, I can wash my hands before eating by _____

Watching Car Oil and Temperature Gauges

Directions: Use the car gauges and lights to answer the questions.

Car gauges and lights	Questions	Answers
	1. Is this RPM gauge reading in the safe zone? Explain.	
	2. Based on this water temperature gauge, why should the driver stop driving immediately?	
<div>Check Engine</div>	3. This “Check Engine” light only shows up when there is a problem. What should a driver do when this light comes on?	
<div> WATER</div>	4. Based on this water temperature gauge, does the driver had a problem? Explain.	
<div><div>HOT</div><div>WATER</div></div>	5. Based on this water temperature gauge, does the driver had a problem? Explain.	
<div><div>Low</div><div>OIL</div></div>	6. Based on this oil light, why should the driver stop driving immediately?	

Watching for Drug Side Effects

Directions: Use the drug side effects statements to answer the questions.

Side Effects

Stomach upset, headache, dizziness, trouble sleeping, or weight gain may occur. If any of these effects persist or worsen, notify your doctor or pharmacist immediately. Remember that your doctor has prescribed this medication assuming that the benefits will outweigh the side effects. Many people using this medication have no serious side effects. Tell your doctor immediately if you have any of the following unlikely but serious side effects: black stools, bone fracture, dark and grainy vomit, easy bruising/bleeding, heartburn, increased thirst and urination, irregular/fast-pounding heart, muscle weakness/pain, ongoing weight gain, puffy face, seizures, swelling of the feet/ankles, trouble breathing, unusual hair growth, or vision changes.

1. Should you call your doctor if you take this medication for two weeks and gain five pounds?

Explain. _____

2. Should you call your doctor if you take this medication and you find that you cannot get your shoes on? Explain. _____

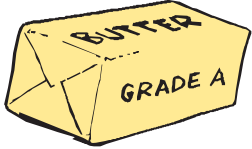
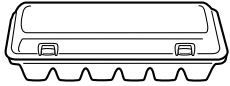
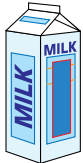



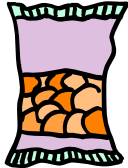
SIDE EFFECTS: Stomach upset, nausea, diarrhea, unusual taste, or drowsiness may occur as your body adjusts to this medication. If any of these effects persist or worsen, notify your doctor or pharmacist immediately. Remember that your doctor has prescribed this medication assuming that the benefits will outweigh the side effects. Many people using this medication have no serious side effects. Tell your doctor immediately if you have any of the following unlikely but serious side effects: easy bleeding/bruising, signs of infection (e.g.: fever, persistent sore throat), change in amount of urine, yellowing eyes or skin, severe stomach/abdominal pain, persistent nausea/vomiting/lack of appetite, dark urine, unusual tiredness, or unusual weight loss. Serious side effects are rare. Stop taking the medication and seek immediate medical attention if any of these allergic reaction symptoms appear: skin rash, hives, itching, swelling (especially lips or mouth), dizziness, pain when urinating, blood in the urine, unusual eye redness/pain, fever, and chills, muscle/joint pain, or trouble breathing.

3. What should you do if you take this medication and are nauseous most of the time?

4. What should you do if you take this medication and have started having blood in your urine?




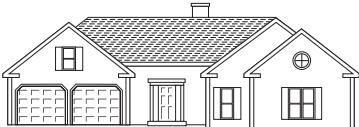
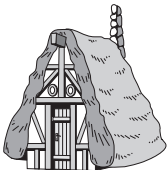



Watching for Use-By Dates When Grocery Shopping

Directions: Take this activity sheet to a grocery store. Find the food items below and write a use-by date that you see on each. Then, for each food item, complete the chart by placing a check in one of the last three columns.

Food Items	Use-By Dates	Good for less than a week	Good for from a week to a month	Good for more than a month
				
				
				
				
				
				
				

Recognizing House Styles

Directions: Match the pictures to the house styles.

Answers	House Pictures	House Styles
1.		A. ranch
2.		B. two-story
3.		C. split level
4.		D. trailer
Answers	House Pictures	House Styles
5.		E. A-frame
6.		F. duplex
7.		G. three-story
8.		H. raised ranch

Respecting Cultural Diversity

Directions: The United States is made up of people from many different cultures. Identify friends, classmates, relatives, neighbors, and acquaintances from each culture listed below.

Culture	Person You Know
African American	
Asian American	
Caucasian	
Hispanic	
<i>Other race:</i>	
Jewish	
Christian	
<i>Other religion:</i>	
Indian	
English	
French	
<i>Other nationality:</i>	

Respecting Individuals with Physical/Mental Challenges

Directions: Answer the questions.

1. Think of someone who cannot walk well: _____

What is something that person can do well? _____

2. Think of someone who is not good at math: _____

What is something that person can do well? _____

3. Think of someone who cannot talk well: _____

What is something that person can do well? _____

4. Think of someone who cannot read well: _____

What is something that person can do well? _____

5. Think of someone who has trouble following school rules: _____

What is something that person can do well? _____

Respecting Others' Privacy

Directions: Answer each question.

1. You know your friend Jason writes great stories. You want to read his latest story, but he doesn't want you to read it. What will you say or do? _____

2. You have gotten your math tests back and you did well. You want to know how your friend Leslie did, but she turned her test upside down. What will you say or do? _____

3. Your cousin has a secret and won't tell you. You really want to know the secret. What will you say or do? _____

4. You find your sister crying in her room. She won't say what is wrong. What will you say or do? _____

5. You see that some of your neighbor's mail is in your mailbox. You wonder what is in one of the envelopes. What will you say or do? _____

Respecting Others' Property

Directions: For each situation, give an example of both respecting property and disrespecting property.

Example of Respecting Property	Situations	Example of Disrespecting Property
	You are getting a ride home with your neighbor. You have very muddy shoes.	
	You see a classmate's backpack in the hall and you wonder what all is in it.	
	You see that someone drew a picture on a fence by the school. You are a good artist and would like to draw a picture too.	